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Choosing a recommender

- Recommendations should be from people who are able to speak to your character, your Christian journey, and your academic or professional abilities. Many applicants choose to use **pastors, professors, supervisors, managers, colleagues, or denominational leaders.**
- Be sure to not solicit recommendations from family, someone that you only know in the capacity of friendship, or anyone that reports to you professionally.
- In the event that a recommendation does not meet the committee's requirements, they may ask for an additional recommendation that could prolong your application review time. If unsure, you can always run your choices by your admissions counselor.

Please have transcripts sent to:

admissions@fuller.edu

or

**Fuller Theological Seminary
Office of Admissions
135 N. Oakland Ave.
Pasadena, CA 91182**

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How to order your transcript

1) CONTACT YOUR SCHOOL'S REGISTRAR

Contact your school's Registrar or Student Records office, with ample time before the application deadline, and request "Official Transcripts" to be sent to Fuller's Office of Admissions. Please note that some schools take **up to 4 weeks to process transcript requests.**

2) CHOOSE MODE TO SEND

If sent electronically (preferable), transcripts must come directly from the issuing school's registrar's office via email as email attachments or through an official third-party transcript vendor service and must be sent to **admissions@fuller.edu**. If your school does not use an official third-party vendor service or the registrar's office is unable to email an attachment, you must request an official paper transcript instead.

3) SEND TO FULLER

If your school does not send transcripts electronically, have official transcripts mailed to 135 N. Oakland Ave. Pasadena CA 91182. To be considered official, paper transcripts must be officially stamped and sealed by the issuing school. If you are unable to obtain an official transcript, please contact our office to discuss options.

3 Application Fees

- At the time you submit your application and before uploading your essays, a **\$75 non-refundable application fee** is required (\$25 for non-degree programs).
- You may pay your application fee online with a U.S. credit card, PayPal, check, money order, or international bank transfer.

4 Essay responses

- You will be asked to respond to several questions in short essay format (usually between **250 and 500 words**).
- The essay questions and the length of your response will vary depending on the program, but most will ask you to reflect on your own spiritual journey, your faith, your reason for pursuing a Fuller program, and your current calling to God's mission in the world.
- You will need to **submit your application first** before you are prompted to complete and upload your essay responses through the application portal. To see specific prompts for your programs, be sure to check the Admissions Requirements page for your application program.
- Essays may be used in the review process for scholarship consideration.

Let us walk with you as you navigate the admissions process. Please contact your Admissions Counselor or the Student Service Team at admissions@fuller.edu or **626.584.5400**. We're here to help!

5 How to apply for financial aid

- Financial award packages are only awarded once you have been admitted to a program.
- If you are a US citizen or Permanent Resident, you can start the process of applying for federal financial aid before hearing your admission decision by completing the Free Application for Financial Student Aid (FAFSA).
- To apply for institutional aid (scholarships) from Fuller, once you have been admitted, complete the Universal Scholarship Application at Scholarships.Fuller.edu
- For questions about the Universal Scholarship Application or FAFSA, please contact your admissions counselor or email admissions@fuller.edu

6 What to expect after completing your application

- If your native language is not English, **TOEFL** or **IELTS** scores may be required. If you completed post-secondary school in English or feel you are proficient in English, you may accompany your application with a letter requesting the requirement be waived. You do so at your own discretion, acknowledging that if the waiver is not granted, your application review may be delayed while waiting for scores.
- You can expect to receive your **admission decision within 3-5 weeks** after completing your application. Please remember a completed application includes: references, essays, transcripts, and a paid application fee.